

ANNEXURE I

Format to be submitted by listed entity on quarterly basis

1. Name of Listed Entity **- Hotel Leela Venture Limited**
 2. Quarter ending **- 31-Dec-2016**

I. Composition of Board of Directors										
Title (Mr./Ms)	Name of the Director	DIN	PAN	Category (Chairperson /Executive/ Non-Executive/ Independent/ Nominee)	Date of Appointment	Date of cessation	Tenure	No of Directors hip in listed entities including this listed entity	No of members hips in Audit/ Stakeholder Committee(s) including this listed entity	No of post of Chairperson in Audit/ Stakeholder Committee held in listed entities including this listed entity
Mr.	Anil Harish	00001685	AAAP H8876M	ID	01-Apr-2014	17-Nov-2016	5	4	3	1
Mr.	Vivek Nair	00005870	AABP N2407K	C & ED				2	1	0
Mr.	Dinesh Nair	00006609	AABP N2344K	ED				1	0	0
Mrs.	Madhu Nair	00011223	AACP N4316Q	NED				1	0	0
Mr.	V. P. Shetty	00021773	ABTP S5237K	NED				1	0	0
Mr.	Anil Bhatia	01310959	AEIP B2517D	NED				1	0	0
Ms.	K. Hemalatha	07241869	ALFP K9505G	NED				1	0	0
Mrs.	Anna Malhotra	00005903	AEHP A7187D	ID	01-Apr-2014		5	2	2	0
Mr.	Vijay Amritraj	00020077	AADP V1915E	ID	01-Apr-2014		5	1	0	0
Mr.	K. U. Mada	00011395	AACP M8319C	ID	01-Apr-2014		5	3	3	2
Mr.	M. Madhavan Nambiar	03487311	AAAP N9333K	ID	01-Apr-2014		5	3	1	0
Mr.	Ashok G. Rajani	00267748	AABP R8408A	ID	10-Feb-2016		5	1	0	0

II. Composition of Committees

Audit Committee			
<i>Sr. No.</i>	<i>Name of the Director</i>	<i>Category</i>	<i>Chairperson/Membership</i>
1	M. Madhavan Nambiar	ID	Member
2	K. U. Mada	ID	Member
3	Anil Harish	ID	Member

Stakeholders Relationship Committee			
<i>Sr. No.</i>	<i>Name of the Director</i>	<i>Category</i>	<i>Chairperson/Membership</i>
1	K. U. Mada	ID	Chairperson
2	Anna Malhotra	ID	Member
3	Vivek Nair	C & ED	Member

Risk Management Committee			
<i>Sr. No.</i>	<i>Name of the Director</i>	<i>Category</i>	<i>Chairperson/Membership</i>

Nomination and Remuneration Committee			
<i>Sr. No.</i>	<i>Name of the Director</i>	<i>Category</i>	<i>Chairperson/Membership</i>
1	M. Madhavan Nambiar	ID	Member
2	K. U. Mada	ID	Member
3	Anna Malhotra	ID	Chairperson

III. Meeting of Board of Directors		
<i>Date(s) of Meeting (if any) in the previous quarter</i>	<i>Date(s) of Meeting (if any) in the relevant quarter</i>	<i>Maximum gap between any two consecutive (in number of days)</i>
08-Jul-2016	11-Nov-2016	51
01-Aug-2016		
20-Sep-2016		

IV. Meeting of Committees				
<i>Name of the committee</i>	<i>Date(s) of meeting of the committee in the relevant quarter</i>	<i>Whether requirement of Quorum met (details)</i>	<i>Date(s) of meeting of the committee in the previous quarter</i>	<i>Maximum gap between any two consecutive (in number of days)</i>
Audit Committee	11-Nov-2016	YES	01-Aug-2016	101
Nomination & Remuneration Committee				
Stakeholders Relationship Committee	11-Nov-2016	YES		

V. Related Party Transactions	
<i>Subject</i>	<i>Compliance status (Yes/No/NA)</i>
Whether prior approval of audit committee obtained	Yes
Whether shareholder approval obtained for material RPT	Not Applicable
Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee	Yes

VI. Affirmations

1. The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015. - **Yes**
2. The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015
 - a. Audit Committee - **Yes**
 - b. Nomination & remuneration committee - **Yes**
 - c. Stakeholders relationship committee - **Yes**
 - d. Risk management committee (applicable to the top 100 listed entities) - **Not applicable**
3. The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015. - **Yes**
4. The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.- **Yes**
5. a. This report and/or the report submitted in the previous quarter has been placed before Board of Directors. - **Yes**
b. Any comments/observations/advice of Board of Directors may be mentioned here:

<p>Any comments/observations/advice of Board of Directors may be mentioned here: NIL Remark - Composition of Board - Appointment of an independent director in place of Mr. Anil Harish who resigned with effect from 17th November, 2016 is pending as on date.</p>
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Name : Anandghan Bohra
Designation : Company Secretary